



Havering
LONDON BOROUGH

Notice of Non-Key Executive Decision

Subject Heading:	Approval to action a waiver for a 1 year contract extension for the My Health Matters Service.
Decision Maker:	Mark Ansell, Director Public Health.
Cabinet Member:	Gillian Ford, Deputy Leader of the Council and Cabinet Member for Adults and Health.
SLT Lead:	Mark Ansell, Director Public Health.
Report Author and contact details:	Sabrina Glen Telephone: 01708 432204. Email: Sabrina.glen@havering.gov.uk
Policy context:	My Health Matters supports the delivery of the Havering Health and Wellbeing Strategy, notably focusing on priority 3 “Lifestyles and behaviours”.
Financial summary:	<p>The Initial 3-year Contract Cost from 1st April 2021-31st March 2024 was £58,330 per annum. Total contract value of £174,690.00</p> <p>In 2023-24, the contract was varied for the provision of the RSPH Satellite training centre at an additional cost of £20,000.</p> <p>This waiver is to extend the contract for a further year from 1st April 2024-31st March 2025 at a cost of £80,000, (£58,330.00 Core service, plus £21,670.00 for RSPH Satellite training centre.</p> <p>Total contract cost for the 4 years from 1st April 2021 to 31st March 2025</p>

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	including the contract variation and the extension amounts to £274,990.
Relevant Overview & Scrutiny Sub Committee:	People
Is this decision exempt from being called-in?	Yes It is a non-key decision by a member of staff

The subject matter of this report deals with the following Council Objectives

People - Things that matter for residents. (X).

Place - A great place to live, work and enjoy.

Resources - A well run Council that delivers for People and Place.

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

For the reasons set out within the report, it is recommended that the Director of Public Health and Cabinet Member for Adults and Health agree to extend the contract for the provision of health awareness training with Age UK Redbridge, Barking and Havering for the 'My Health Matters Contract' which is due to end on 31 March 2024, for a 1 year commencing on 1 April 2024 until 31 March 2025, at a cost of £80,000.

AUTHORITY UNDER WHICH DECISION IS MADE

The Havering Constitution:

3.3 Powers of Members of the Senior Leadership Team Members of the Senior Leadership Team (SLT) have delegated authority to act as follows within the assigned service service/portfolio of responsibilities, subject to the general provisions and limitations set out in section 3.1 above.

General powers

(a) To take any steps necessary for proper management and administration of allocated portfolios.

Contract powers

(b) To award all contracts with a total contract value of between £500,000 and £5,000,000 other than contracts covered by Contract Procedure Rule 16.3.

STATEMENT OF THE REASONS FOR THE DECISION

The contract with Age UK for the provision of the My Health Matters Service had an initial term of 2 years commencing on 1 April 2021 until 31 March 2023, with the option to extend from 1 April 2023 to 31 March 2024. The Council is currently in this extension period but seeks a further extension from 1 April 2024 to 31 March 2025.

A 1-year extension was agreed when the contract was awarded. However, as the service continues to support to reduce health inequalities of adults within Havering, a further extension is required. A waiver has been approved to permit the further extension.

This further one-year extension is being sought in order to allow sufficient time for joint funding opportunities to be explored working with the NHS.

The priorities of health improvement are in alignment for the Council and the NHS and the potential to explore expanding the My Health Matters programme has the potential to be of great value for the Havering Community.

The decision making process to for match funding is not possible to achieve within the time span available before the deadline to commence procurement for the My Health Matters contract; hence the request to extend this contract from 2024-2025.

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The My Health Matters service is an additional option for the council in meeting its obligations under the Care Act (2014) for eligible Adult Social clients and provides increased support within the community.

This service provides support to reduce health inequalities of adults within Havering by empowering and preparing them to change their own lifestyles thereby improving the health of themselves and others.

My Health Matters also supports the delivery of the Havering Health and Wellbeing Strategy, notably focusing on priority 3 “Lifestyles and behaviours”.

The aims of the service are:

- To make Havering residents and employees more aware of their health and more prepared to contemplate lifestyle changes through effective use of social marketing and “nudge” approaches.
- To improve trust and engagement between authorities and the community, with specific consideration of the COVID-19 pandemic.
- For a voluntary sector organisation with a track record, or at least with a thorough knowledge and understanding of mobilising the community to:
“Reduce health inequalities of adults within Havering by empowering and preparing them to change their own lifestyles thereby improving the health of themselves and others”

The objectives of the service are to:

- To target and recruit Community Health Champions from residents and services with a strong community connection, and that are representative of all community groups.
- To target, recruit and retain Health Champion Volunteers to support the providers in the local and national campaigns.
- Support existing and newly trained Community Health Champions & Health Champion Volunteers by providing robust up-to-date signposting information.
- To ensure that all newly recruited Community Health Champions & Health Champion Volunteers receive the required RSPH Level 2 Understanding Health Improvement.
- To ensure that all existing Community Health Champions & Health Champion Volunteers are engaged, supported, and retained.
- Empower and prepare adult residents to change their own lifestyles thus improving their own health and where possible the health of others.
- Reduce inequalities by undertaking activities towards targeted wards/priority groups as identified by Havering council, utilising the Havering’s Voluntary Sector organisations and client facing funded services, who are involved with residents in these particular areas.
- Support Havering Council’s workplace wellbeing programme in accordance with the council’s values of ICare (Integrity, Creativity, Ambition, Respect and Everyone).
- Support delivery of specified local and national health improvement/ promotion campaign. This may include activities related to the COVID-19 pandemic.
- Support Havering’s Voluntary Sector Organisations and council funded services to access up-to-date Health & Wellbeing material.
- Engage with Havering’s Voluntary Sector Organisations and council funded services to raise awareness of Health Issues mentioned in aims of the service.
- Be available to support existing and future trained Community Health Champions & Health Champions Volunteers by accessing and providing up-to-date signposting information.

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OTHER OPTIONS CONSIDERED AND REJECTED

1. Do nothing

There is the option to do nothing and stop providing the My Health Matters service when the contract ends on the 31st March 2024. This option is not advised due to the number of clients using the service and the positive outcomes that have been achieved.

PRE-DECISION CONSULTATION

None.

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Sabrina Glen

Designation: Commissioner and Project manager

Signature: ***S.Glen***

Date: 14.09.23

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The Council has a statutory duty under Section 1 of the Care Act 2014, to promote individual well-being.

The Council has the power to vary contracts under s111 of the Local Government Act 1972 which permits the Council to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of its functions.

The Council may also vary contract in pursuance to its general power of competence under Section 1 of the Localism Act 2011 to do anything an individual can do, subject to any statutory constraints on the Council's powers. None of the constraints on the Council's s.1 power are engaged by this decision.

When originally procured, the contract value was a below threshold Light Touch Contract for the purposes of the Public Contracts Regulations 2015 (PCR). The proposed extension is therefore not caught by the full PCR Regime.

The contract is already in a 1-year extension period and no further extension period is provided within the contract. The Council may extend the contract via a variation to the contract subject to the variation falling within one of the safe harbours provided by Regulation 72 of the PCR.

Regulation 72 (1)(e) of the PCR 2015 permits a variation to a contract where the modification is not considered to be substantial. Officers confirm that the further year extension of £80,000 is not substantial.

For the reasons set above, the Council may extend the Contract with Age UK Redbridge, Barking and Havering for a duration of 1 year.

FINANCIAL IMPLICATIONS AND RISKS

This report is seeking the approval of a waiver to extend the current contract for a period of one year commencing 1st April 2024 – 31st March 2025. This one-year extension is being sought in order to allow sufficient time for joint funding opportunities to be explored working with the NHS.

The My Health Matters service is an additional option for the council in meeting its obligations under the Care Act (2014) for eligible Adult Social clients and provides increased support within the community.

The initial contract was a 3-year contract and the annual contract value was £58,330 per annum.

There was a contract variation for the My Health Matters contract which increased the contract by £20,000 covering the period 1st September – 31st March 2024 to cover the RSPH satellite Centre. This variation increased the annual contract value to £78,530 for 23/24.

The variation to the contract will continue with this extension to the contract and the annual contract value will amount to £80,000, this is made up of £58,330 for core services and £21,670 for the RSPH Satellite Centre.

The total value of the 3-year contract plus the one year extensions amounts to £274,990.

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The annual cost of the contract is funded from the Public Health Ring-fenced Grant, there is sufficient funding available to fund the contract from the Public Health Grant, there is a slight increase in the contract value of £1,670 from 23/24 but this amount is available within the Public Health Grant to fully fund the contract.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

There are no human resources implications and risks.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

Havering has a diverse community made up of many different groups and individuals. The council values diversity and believes it essential to understand and include the different contributions, perspectives and experience that people from different backgrounds bring.

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the council, when exercising its functions, to have due regard to:

- I. the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- II. the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- III. Foster good relations between those who have protected characteristics and those who do not.

Note: 'protected characteristics' are: age, gender, race and disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The council demonstrates its commitment to the Equality Act in its decision-making processes, the provision, procurement and commissioning of its services, and employment practices concerning its workforce. In addition, the council is also committed to improving the quality of life and wellbeing of all Havering residents in respect of socio-economics and health determinants.

A range of Community Health Champions have been recruited in order to provide a personalised service and to respond to the needs of the population and the service is accessible to people regardless of their disability, condition or illness.

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

There are no environmental and climate change implications and risks.

BACKGROUND PAPERS

None

APPENDICES

None

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Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker

Signed



Name: Mark Ansell
Head of Service title: Director of Public Health
Date: 5th October 2023

Lodging this notice

The signed decision notice must be delivered to Committee Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____